



REQUEST FOR SPONSORSHIP/DONATION

Please complete in full for any donation or sponsorship requests greater than \$100.

Sign and return to Highmark Credit Union. Use reverse side if needed.

Attach posters or other informational documents if available. Email to marketing@highmarkfcu.com.

Date _____ Print Name of Person Making Request _____

Organization Represented _____

Mailing Address _____

Phone _____ Email _____

Funds Requested \$ _____ Donation (charitable) or Sponsorship (event advertising)

Date funds are needed _____ Is organization a non-profit? ___Y ___N

Tax ID Number _____ Tell us about your event: _____

Website: _____ Facebook Page _____ Instagram: _____

Number of persons benefiting from event _____ Ages _____

Is Highmark the only credit union/bank sponsoring? If not, then list all other participating banks/credit unions: _____

What have you done to raise funds on your own behalf? _____

Are you, or is the organization a member of Highmark? ___Y ___N

Please tell us how Highmark Credit Union will be recognized (*List all print, social, digital, media advertising, assets, booth set up, opportunity to volunteer/participate, tickets, etc*)

*******DO NOT COMPLETE BELOW THIS LINE. FOR INTERNAL USE ONLY*******

Date Received _____ By (Initials) _____ Committee Review _____ Date _____

Committee Action ___Yes ___No Approved ___Yes ___No

Amount approved \$ _____

Funds Disbursed: Date _____ Check # _____ By (Initials) _____ (Rev 02/22/2021)